



## PRE-APPLICATION CHECK LIST

Before completing a finance application it is important to establish that the applicant can fulfil the pre-application criteria through the use of this quick check list.

**If there is a tick in any of the shaded boxes then the application cannot proceed. This does not preclude treatment if the applicants spouse/partner/parent becomes the applicant and can fulfil the criteria on a new check list.**

PLEASE COMPLETE THIS CHECKLIST INDICATING <b>YES</b> OR <b>NO</b> WITH A TICK		YES	NO
<b>1</b>	Are you 18 years old or above? If <b>YES</b> proceed to <b>2</b>		
<b>2</b>	Are you in permanent (min 16 hours per week) paid employment? If <b>NO</b> proceed to <b>3</b> . If <b>YES</b> proceed to <b>5</b> .		
<b>3</b>	Are you retired and receiving a pension or receiving disability benefits? If <b>NO</b> proceed to <b>4</b> . If <b>YES</b> proceed to <b>5</b> .		
<b>4</b>	Are you self employed? If <b>NO</b> you cannot proceed with the application.		
<b>5</b>	Do you have your own or a joint Bank or Building Society current account for the direct debits?		
<b>6</b>	Have you lived in the UK for a minimum of 3 years and intend to continue your residency?		
<b>7</b>	Do you have a debit or a credit card that is registered to your current address?		

In order to process the application we will need to see the following:

- a) A debit or credit card for identity confirmation\*
- b) Your bank account details in order to set up the direct debit

\*You may also need your online card verification password issued by your card provider